

## NOTICE FOR LIMITED UNREFRIGERATED MEDICAL MATERIEL SHIPMENTS

**IF THIS SHIPMENT IS RECEIVED BEYOND THE REQUIRED DELIVERY DATE, OR IF THE MATERIAL MAY HAVE BEEN EXPOSED TO TEMPERATURES OVER 95°F OR BELOW 32°F, TAKE THE FOLLOWING ACTIONS:**

1. Place the materiel in chill space. (Refrigeration temperature 35° to 46° F)
2. Suspend the material from issue and use and report discrepancy on DD-361, "Transportation Discrepancy Report (TDR)," or SF-364, "Report of Discrepancy (ROD)," as appropriate, to:

DLA Troop Support  
Directorate of Medical Materiel  
ATTN: FSAC  
700 Robbins Avenue, Bldg 6A  
Philadelphia, PA 19111-5092

3. As an alternate, report discrepancy electronically through WebSDR: <https://www2.transactionservices.dla.mil/websdr/home.asp>.

4. Include the following data in the report: (Use separate report for each item)

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| (a) National Stock Number, National Drug Code, or Product/ Part Number | (i) Temperature or adverse storage condition existing during shipment; also furnish environmental temperature at time of receipt                                 |
| (b) Complete Nomenclature  | (j) Nature of the complaint  |
| (c) Name of manufacturer   | (k) Name of last known carrier from which material was received and final destination for shipment   |
| (d) Lot (control) numbers  | (l) TCN or GBL numbers   |
| (e) Contract and/or requisition numbers                                | (m) Date and hour material delivered by carrier  |
| (f) Total dollar value   | (n) Date and hour material returned to refrigeration   |
| (g) Quantity   | (o) Other details concerning condition of material Identify origin of shipment ( <i>Depot or contractor's name</i> ), and all entries recorded on DD Form 1502-1 |
| (h) Present storage condition  | (p) Name, location, telephone number (DSN and commercial with area code), and work email address of person most familiar with this situation                     |

5. **DO NOT** issue or destroy material until disposition instructions are received from DLA-TSM/FSAC.

6. Attach the following to the DD-361 or SF 364 (unless submitting electronically):

- a. DD Form 1502-2 label (*remove from the package*).
- b. Copy of GBL and/or copy of carrier's delivery document.
- c. Copy of the Report of Shipment (REPSHIP) if received electronically (or information furnished if REPSHIP received by telephone).