I	DoD MILSPE ACCOUN			1.a	. DF5P N		NDIYPE	(Mil/COCO/GOCC	)/TOA)	b. DOD/	AAC		C.	. <b>DATE</b> (MM DD YY)	
PAR	T I - FUEL INVE	NTORY ST	ORED IN TAN	KS, BI		S, SCA	TS, ETC.								
		Α					В						С		
2.	PRODUCT	PRODUCT				PRODUCT				PRODUCT					
3.	TANK/FACILITY	/FACILITY NUMBER			TANK/FACILITY NUMBER				TAT		TANK/FACILITY NUMBER				
		(2) QUANTITY			+			(2) QUANTITY (U.S. Gallons)		+			(2) QUANTITY (U.S. Gallons)		
	FUEL		(Ü.S. Gallo	ns)	FUEL			(U.S. Gallon	s)	FUEL			_	(U.S. Gallons)	
	WATER				WATER					WATER					
).															
;. 	DIFFERENCE (F	(2) API @ (3) CONVERSION		SION	(1) (2) API @			(3) CONVERS		DIFFERENCE (Fuel - water)   (1)   (2) API @			·	(3) CONVERSION	
1.	TEMPERATURE	60 deg. F	FACTOR		TEMPER		60 deg. F	FACTOR		TEMPER				FACTOR	
э.	TANK NET FUEI	L QUANTITY		TANK NET FUEL QUANTITY					TANK NET FUEL QUANTITY			ΊΤΥ			
I.	TANK/FACILITY	NUMBER			TANK/FACILITY NUMBER		NUMBER		TANK/FAC		CILITY	CILITY NUMBER			
			(2) QUANT (U.S. Gallo	ITY ns)				(2) QUANTI (U.S. Gallon						(2) QUANTITY (U.S. Gallons)	
a.	FUEL			-7	FUEL			(	-/	FUEL				(	
D.	WATER				WATER					WATER					
	DIFFERENCE (F	- uel - water)		DIFFERENCE (Fuel - water)					DIFFERENCE (Fuel - wate			er)			
1.	(1) TEMPERATURE	(1) (2) API @ (3) CONVERSION		SION	(1) (2)		(2) API @ 60 deg. F	(3) CONVERSION FACTOR		(1) (2) API TEMPERATURE 60 deg.			(3) CONVERSION FACTOR		
э.	TANK NET FUEI	QUANTITY	NTITY		TANK NET FUEL QUAN		QUANTITY			TANK NET FUEL QUANTITY		ΊΤΥ			
5.	NET TANK FUE BY COLUMN	NET TANK FUEL TOTAL BY COLUMN			NET TANK FUEL TO BY COLUMN					NET TANK FUEL TOTAL BY COLUMN					
PAR	T II - REFUELIN	IG UNIT AN	ID FUEL TRAN	ISPOR		LE INV	ENTORY	SUMMARY		1					
<b>3</b> .	PRODUCT			PRODUCT				PRODUCT							
a.	GROSS REFUELING UNIT FUEL INVENTORY				GROSS REFUELING U		RY			GROSS REFUELING UNIT FUEL INVENTORY					
D.	(1) (2) API @ TEMPERATURE 60 deg. F		(3) CONVERSION FACTOR		(1) TEMPERATURE 6		(2) API @ 60 deg. F	(3) CONVERSION FACTOR		(1) (2) API TEMPERATURE 60 deg.		l@ J. F	(3) CONVERSION FACTOR		
<b>c</b> .	FUEL INVENTO	NET REFUELING UNIT FUEL INVENTORY			NET REFUELING UNIT FUEL INVENTORY						FUELING UNIT				
	T III - TOTAL FU	JEL INVEN	TORY SUMMA	RY B		СТ		(0)	-						
7.			(2) DTAL TANK NET ENTORY OTHER PAGES		MANIF	(3) TOTAL CERTIFIED MANIFOLD/PIPELINE INVENTORY		(4) TOTAL NET REFUELING UNIT INVENTORY			(5) TOTAL INVENTORY REPORTED THIS PRODUCT				
a.			(1)		(2)					(4)			(5)		
	PRODUCT				DTAL TANK NET ENTORY OTHER PAGES		MANIF	TOTAL CERTIFIED MANIFOLD/PIPELINE INVENTORY		TOTAL NET REFUELING UNIT INVENTORY			TOTAL INVENTORY REPORTED THIS PRODUCT		
<b>)</b> .	PRODUCT	ΤΟΤΑΙ	(1) TOTAL TANK NET		(2) TOTAL TANK NET		(3) TOTAL CERTIFIED			(4) TOTAL NET REFUELING			(5) TOTAL INVENTORY		
			RY THIS PAGE		ENTORY OTHER PAGES			MANIFOLD/PIPELINE INVENTORY		UNIT INVENTORY			REPORTED THIS PRODUCT		
3.	a. PREPARED Signature)				<b>ANSFER</b> M DD YY			<b>:. OUTGOING RO/PA</b> (Na Signature)					MING OFFICIAL (Name Signature)		

DD FORM 2920 INSTRUCTIONS									
LINE	INSTRUCTIONS								
1a	Enter the DESC Stock Point Name and type (GOCO, COCO, TOA, Military.)								
1b	Enter the Stock Point DoDAAC.								
1c	Enter the date of the physical inventory (MM DD YY).								
Part I - Record	I Fuel Inventory in tanks, bladders, SCATS, etc., in Part I of this form.								
2	Enter the three digit product code for each column. Use a separate column for each product of product recorded on individual sheets.								
3	Enter the individual tank number or facility number as applicable. Repeat entry for each tank recorded on the form under the appropriate product code column.								
3а	Enter the fuel gauge reading in feet, inch and 1/8 inch (millimeters if gauge charts are metric) or 1/16 inch increments, when available, along with the corresponding quantity from the certified tank gauge/strapping chart for each tank in the appropriate product code column. Repeat entry for each tank recorded on the form under the appropriate product code column.								
3b	Enter the water gauge reading in feet, inch and 1/8 inch (millimeters if gauge charts are metric) or 1/16 inch increments, when available, along with the corresponding quantity from the certified tank gauge/strapping chart for each tank in the appropriate product code column. Repeat entry for each tank recorded on the form under the appropriate product code column.								
Зс	Enter the observed fuel quantity (fuel quantity on line 3a minus water quantity on line 3b) for each tank in the appropriate product code column. Repeat entry for each tank recorded on the form under the appropriate product code column.								
3d	Enter the observed temperature and unit of measure ("C" for Celsius or "F" for Fahrenheit), API Gravity at 60 degrees Fahrenheit, and conversion factor from appropriate API Table. Repeat entry for each tank recorded on the form under the appropriate product code column.								
Зе	Enter the Net Fuel Quantity (fuel quantity from line 3c multiplied by the conversion factor on line 3d). Repeat entry for each tank recorded on the form under the appropriate product code column.								
Lines 4a throu	gh 4e: Follow instructions provided for lines 3a through 3d above for all tanks.								
5	Enter the total net fuel quantity for each tank recorded on lines 3e and 4e for each of the columns.								
Part II - Recor	d DWCF Fuel Inventory stored in Refueling Units and Fuel Transport Vehicles in Part II of this form.								
6	Enter the product code for refueling unit inventory. Repeat entry for refueling units of each grade of product.								
6a	Enter the total gross inventory for all refueling units or fuel transport vehicles storing DWCF fuel inventory. Repeat entry for refueling units for each grade of product in the appropriate product code column.								
6b	Enter the observed fuel temperature, API at 60 degrees Fahrenheit, and appropriate conversion factor from applicable API tables. Repeat entries for refueling units for each grade of product.								
6c	Enter the Net Fuel Quantity (fuel quantity from line 6a multiplied by the conversion factor on line 6b). Repeat computation for each product stored in refueling units and enter result in applicable columns.								
Part III - Sumr	narize Total Fuel Inventory reported by grade of product in Part III of this form. Enter page numbers as appropriate.								
7	Enter the Product Code; net inventory for tanks recorded on this sheet; net inventory for tanks recorded on other continuation sheets; certified manifold and pipeline inventory; and net refueling unit/fuel vehicle inventory. Compute total physical inventory reported for this product by adding the subtotals on this line (Net Inventory This Sheet + Net Inventory Other Sheets + Certified Manifold/Pipeline Inventory + Net Refueling Unit Inventory) and enter result as "Total Inventory Reported This Product".								
Lines 7a and	b: Repeat entries and computations as discussed in line 7 for each grade pf DWCF fuel inventory.								
8a	Enter the printed name of the person preparing the DD Form 2920. May also be digitally signed.								
8b	Enter the date of the account transfer from the outgoing RO/PA to the incoming RO/PA (MM DD YY).								
8c	Enter the printed name and signature of the outgoing official. May also be digitally signed.								
8d	Enter the printed name and signature of the incoming official. May also be digitally signed.								