

**METHODS IMPROVEMENT PROJECT SUMMARY**

<b>1. ORGANIZATION</b>	<b>2. WORK CENTER</b>	<b>3. SUBJECT</b>	<b>4. REFERENCE/FILE NO.</b>
<b>5. PRESENT METHOD</b>			
<b>6. PROPOSED METHOD</b>			
<b>7. ECONOMIC ANALYSIS DATA</b>	<b>PRESENT</b>		<b>PROPOSED</b>
A. LABOR RATE (\$/Hr)	\$		\$
B. ANNUAL VOLUME (No. of Work Units)			
C. LABOR STANDARD (Hrs/Unit)			
D. COST			
(1) LABOR COST PER WORK UNIT 7A X 7C	\$		\$
(2) MATERIAL COST PER WORK UNIT	\$		\$
(3) MISCELLANEOUS COST PER WORK UNIT	\$		\$
E, TOTAL COST PER WORK UNIT 7D(1) + 7D(2) + 7D(3)	\$		\$
F. MANHOURS PER YEAR 7B X 7C			
G. LABOR COST PER YEAR 7B X 7D(1)	\$		\$
H. MATERIAL COST PER YEAR 7B X 7D(2)	\$		\$
I. FLOOR SPACE (Sq. Ft.)			
J. COST OF FLOOR SPACE	\$		\$
K. OTHER COST (Specify)	\$		\$
<b>8. TOTAL OF LINES 7G, 7H, 7J, AND 7K</b>	\$		\$
<b>9. TOTAL GROSS SAVINGS (First Year)</b>			\$
<b>10. IMPLEMENTATION COST (\$)</b>			
A. LABOR COST			\$
B. EQUIPMENT AND MATERIAL COST			\$
C. ENGINEERING COST			\$
D. BUILDING MODIFICATION			\$
E. UTILITIES			\$
F. OTHER COST (Specify)			\$
<b>11. TOTAL IMPLEMENTATION COST</b>			\$
<b>12. COST OF LIBERATED INVESTMENT</b>			\$
<b>13. TOTAL NET SAVINGS (First Year)</b>			
A. DOLLARS			\$
B. MANPOWER SPACES			
<b>14. AMORTIZATION PERIOD</b>			

CONTINUED ON REVERSE SIDE

**15. INTANGIBLE ANALYSIS**

**16. FOLLOW-UP ACTION**

DATE									
% IMPLEMENTATION									

**17. REASON FOR INCOMPLETE IMPLEMENTATION**

**18. REMARKS**

**19. ANALYST** *(Signature and Date)*

**20. METHODS/STANDARDS SUPERVISOR**  
*(Signature and Date)*

**21. SUPERVISOR** *(Signature and Date)*